Welcome to Goldfields-Esperance Regional Economic Development (RED) Grants Program - Round 7

* indicates a required field

Your Application

Prior to submitting your application please ensure you have reviewed the Guidelines and FAQs. Click here to view the webpage and the reference documents.

It is recommended that you allow yourself enough time to review the application and submit it well before the due date. The closing date for Round Seven of Goldfields-Esperance RED Grants is **5pm AWST**, **Wednesday 26 June 2024**. Incomplete applications and/or applications received after the closing date will not be considered.

This form contains mandatory fields to be completed. If you save the form without completing some of the mandatory sections, it may bring you back to the top of the form.

If you have any questions regarding the eligibility criteria or experience issues completing this form, please contact the GEDC on 9080 5000 or grants@gedc.wa.gov.au.

All applicants **must** discuss your application with the Goldfields-Esperance Development Commission (GEDC) prior to submission.

Confirmation of Eligibility

I confirm that the applicant:

- Has read and understood the program guidelines;
- Is eligible to apply under the guidelines;
- Is able to evidence the financial viability of the organisation; and
- Is able to demonstrate alignment between the proposed project and the objectives of the RED Grants Program.

Please confirm that all statements above are true and correct. *

Privacy Statement

Information provided by applicants or collected by the Regional Development Commissions or the Department of Primary Industries and Regional Development (DPIRD) in relation to applicant or their application may be used in the administration of the RED Grants Program and in the assessment of the application.

Clarification on the other funding sources for your project stated in your application and project budget may be sought from the other funding bodies.

Any information provided (personal, financial or otherwise) will be solely used for the purpose of the RED Grants Program. Information will not be released to third parties without prior written permission of the applicant.

Regional Development Commissions (RDC's) and DPIRD will store personal information collected in this application, supporting documentation and any grant administration, monitoring and evaluation activities in compliance with its obligations under the *Privacy Act* 1988 (cth).

RDC's and DPIRD are also subject to the Freedom of Information Act 1992 and documents in the possession of these agencies are subject to these provisions.

I have read and understood the privacy statement, and I consent to and authorise such uses and disclosures: *

Assessment Process

Each Regional Development Commission is responsible for assessing applications and making recommendations on funding for their region, to the Minister for Regional Development.

The assessment criteria will be used to determine an application's suitability and will be assessed through a competitive merit-based process using the following assessment weightings:

- Meets at least one Regional Economic Development (RED) objective (40% weighting)
- Meets the Goldfields-Esperance Regional Priorities (20% weighting)
- Financial Commitment, Collaboration and Partnerships (20% weighting)
- Governance and Organisational Capability (20% weighting)

The application form provides opportunity for applicants to demonstrate how their project meets the requirements listed in the Guidelines. Applicants should note that the assessment process could take up to six (6) months to complete and funding decisions to be made. These timeframes should be considered in your application. GEDC reserves the right to request more information to clarify aspects of your application.

Funding Conditions

Should your application be successful, you will be required to enter into a Grant Agreement outlining the conditions of the grant. All projects must be approved and a Grant Agreement executed prior to project commencement. **No retrospective payments will be made.**

As a condition of funding, all grant recipients are required to provide a detailed Final Report (Acquittal) within 12 weeks of project completion. For projects receiving funding of more than \$50,000 the Final Report is to be audited by an independent auditor.

Only GST registered recipients will have GST added to the grant payment.

Applicant Details

* indicates a required field

Organisation Name *

Organisation Name
As listed in official documentation such as with the ABR, ACNC or ATO
Organisation Street Address
Address
Organisation Postal Address Address
Addiess
Address, Suburb, State, Postcode. For PO Boxes - select 'cant find my address' and enter your details manually.
Authorising Officer *
Title First Name Last Name
Position in Organisation *
CEO, Chairperson or equivalent
Email *
Must be an email address.
Phone Number *
Phone Number **
Details of Project Contact Person *
Title First Name Last Name
ie. Project Manager
Position in Organisation *
Position in Organisation
Position Title
Phone Number *

Email *

Must be an email address	SS.		
ABN			
	l be used to look up the entered the ABN correct	e following information. (tly.	Click Lookup above t
Information from the Au	ustralian Business Registe	r	
ABN			
Entity name			
ABN status			
Entity type			
Goods & Services Tax ((GST)		
DGR Endorsed			
ATO Charity Type	More inform	ation	
ACNC Registration			
Tax Concessions			
Main business location			
Must be an ABN.			
Number only.			
Trading Name (If di	fferent to above)		
Website			
If applicable			
Which of the follow	ing entities is your o	organisation? *	
☐ Australian Private	☐ Co-operative	☐ Family Partnership	
Company Australian Public	□ Sole Trader	☐ Local Government	Entity □ Other
Company	(Registered with the	Entity	Unincorporated Ent
No more than 1 choice n	ACNC) may be selected.		
Is the organisation	registered for GST?	*	
○ Yes	-	○ No	
	a Trustee of a Trust		
○ Yes		○ No	

Applicants must be a legal entity to apply for the RED Grants program.

For Trustee applicants, the Trust Deed must include provisions to enter into a legal and binding agreement with the State Government.

Please attach a copy of your Trust Deed * Attach a file:
As a not-for-profit, community club, association or etc, is the organisation incorporated? *
O Yes O No O Not applicable The applicant must be a legal entity. If your organisation is not incorporated, your application must be auspiced by another organisation, that is registered as a legal entity.
Please attach a copy of your Incorporation Certificate Attach a file:
Provide a brief description on the nature of your business and include any information that describes the activities that are currently undertaken.
If applicable
Please provide names of all partners/ directors / senior management of the business.
If applicable
For the purpose of this grant, is your organisation being auspiced by another organisation? * O Yes No
Auspice Information (To be Completed by Organisations being Auspiced Only)
* indicates a required field
Auspice Organisation Details
Auspicing Organisation Name * Organisation Name

Address *
Address
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Website *
Must be a URL.
Primary Auspice Contact Person *
Title First Name Last Name
We may contact this person to verify that this auspicing arrangement is valid and current
Position in Auspice Organisation *
Phone Number *
Must be an Australian phone number.
Email *
Must be an areal address
Must be an email address.
Please attach a letter from the auspicing organisation confirming this arrangement is valid and current * Attach a file:
Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.
ABN *
The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.
Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type

Goods & Services Tax (GST)		
DGR Endorsed		
ATO Charity Type	More information	
ACNC Registration		
Tax Concessions		
Main business location		
Must be an ABN.		J
Project Information		
* indicates a required field		
Project Title *		
•		
Planned Start Date *		
Must be a date.		
Planned End Date *		
Must be a date.		
Project description *		
roject description		
Provide a short description (100 v	words recommended) of your project. This	s section will be used to
promote funded projects.		
What are the key aims and	objectives of the proposed proje	ect? *
_		
	ne project to achieve in terms of benefits	for participants and/or
others (200 words recommended))	
Location/Town *		
Where the project will be delivere	ed	
Which Local Government A	rea(s) will your project be delive	red in? *
☐ Shire of Coolgardie	☐ Shire of Laverton ☐ Sh	nire of Ngaanyatjarraku
☐ Shire of Dundas☐ Shire of Esperance		nire of Ravensthorpe nire of Wiluna
☐ City of Kalgoorlie-Boulder		5 51 11110110

What sector is most application	able to your project? *	
☐ Agriculture & Food	☐ Environment	□ Tourism
□ Communications	□ Health	□ Transport
□ Culture	☐ Housing	☐ Utilities, Power & Water
☐ Community	☐ Mining	☐ Construction &
		Manufacturing
☐ Economic Development	☐ Recreational	□ Other
☐ Education / Training No more than 1 choice may be se	Jostad	
No more than I choice may be se	riected.	
	irant funding from more tha for this project? If yes, plea □ Midwest Development	
Development Commission	Commission	Commission
☐ Wheatbelt Development	☐ Pilbara Development	☐ Peel Development
Commission	Commission	Commission
	☐ Kimberley Development	
Commission	Commission	
		omitting this application form does
not count towards another RDC a	ssessment process.	
requested in each region a	nd the expected outcomes:	
Objectives and Outco	mes	
* indicates a required field		
Regional Economic Dev	velopment (RED) Objecti	ives
	ast one economic growth and on the tion is weighted at 40% of the t	
Describe what is expected to below.	oe achieved and the benefits a	nd/or outcomes of the project
the project with the grant func expected to report against the	ed economic impact that is expeding - the listed outcomes shou ese under a Grant Agreement a es to the life of the project (ie. 1 ed after five years).	ld be realistic as you will be nd acquittal of the project if
Please select and explain t ☐ 1. Sustainable jobs	he RED grant objective(s) y	our project aligns with: *
☐ 2. Industry expansion or di	iversification	
☐ 3. Developing skills or capa		
☐ 4. Attracting new investme		

☐ 5. Increasing productivity Applicants are encouraged to select the most applicable objectives to the projectives will not be preferenced.	ect. Projects that selec
Please specify how your project meets the objective 'sustainab	ole jobs': *
Word count: Must be at least 200 words. Note: 'Direct employment' is the term used for the workers employed by the pemployment' refers to job creation and business growth in the economy as a redemand.	
Points to consider	
 How many direct jobs will be created from your project, during in afterwards? Are the jobs full-time or part-time, permanent, temporary or casus. How many additional hours will be worked once the project is come. How does the project contribute to wider industry indirect job create. Will your project result in new jobs for Aboriginal people? Will you employ trainees or apprentices as a result of the project? 	al? aplete? ation?
Please specify how your project meets the objective 'increasing	g productivity': *
Word count: Must be at least 200 words.	

Points to consider

- Will your project result in increased efficiencies or safety for workers?
- Will the project increase the quality or yield of your product?
- How will you measure increased productivity, through revenue, sales, new markets or products?
- Will the project increase local consumption, or have other flow-on benefits?
- Consider what the impact of the project will be on productivity and specify the percentage improvements expected, if relevant. Use statistics and extrapolate out to evidence your claims.

Please specify how your project meets the objective 'industry expansion or diversification': *

Word count: Must be at least 200 words.
Deints to consider
Points to consider
 What is the economic impact of your project on the region's economy? What industry does your project support and how will it change the status quo or lead
to new ventures being established? • Have you considered any barriers that the industry may face before the potential of your project is realised?
 Have you considered using data calculators such as <u>REMPLAN</u> to measure the economi impact of your project?
 Remember to include in your answer which industry, what the current economic value of that industry is to the region and how this project will add to the Gross Regional Product.
1 Todacci
Please specify how your project meets the objective 'developing skills or capabilities': *
Word count:
Must be at least 200 words.
Points to consider
Will new technology be introduced to modernise practices?
Will the project allow you to redeploy and/or upskill workers?
Is there a skills gap in the region that your project aims to address? Will the apprince attract weathers with trackning Layranting to the granier?
 Will the project attract workers with technical expertise to the region?
Please specify how your project meets the objective 'attracting new investment in
the region': *
Word count:
Must be at least 200 characters.

Points to consider

likelihood and the provider of this investment

• Will your project allow other businesses to start up or grow?

Specify the quantum of investment this grant will unlock into the particular project or industry, the

• Will the project unlock future investment in your business, either through monetary means or research and development?

Please upload any remaining documentation that demonstrates your ability to

• Will the project allow new industries to emerge, or attract businesses to relocate from interstate or overseas?

meet the RED Grant objectives: Attach a file:
i.e. project model, case studies etc.
Goldfields-Esperance Regional Priorities
Your project will be evaluated against the Goldfields-Esperance Regional Priorities and Strategic Initiatives. This section is weighted at 20% of the total assessment criteria.
The GEDC Board has endorsed Strategic Initiative areas as part of its Strategic Plan. Projects that align with these initiative areas and regional priorities will be preferenced.
A link to the regional priorities can be found <u>here.</u>
Please select the Goldfields-Esperance regional priority areas your project aligns with:
Resources and Industry Development ☐ Projects that support the development of a locally based workforce and facilitate investment, leveraging industry's social license obligations. ☐ Projects that attract people, new jobs and skills to support business growth and local content outcomes within non-renewable industries and sectors.
 Industry Diversification □ Projects that future proof the region through the development of digital infrastructure and renewable solutions, including projects in the emerging 'low carbon' economy. □ Project that support critical services and supply chain infrastructure to enable regional investment and business development. □ Promotion of entrepreneurship and innovation across broad range of regional sectors. □ Project that foster creative industries and increase regional visitation.
Regional Living ☐ Projects that work to improve service levels and increase regional liveability for our communities.
Aboriginal Economic Development ☐ Projects that support local business, economic and service delivery through innovative and participative initiatives and opportunities. ☐ Projects that encourage Aboriginal procurement and build the capacity of local businesses to service the region.

Explain how your project supports these Regional Priorities? *

Word count: Must be at least 200 words.		
Must be at least 200 words.		
regional priorities/strategi	ntation that demonstrates y c initiative areas:	our alignment with the
Attach a file:		
i e nast collaboration with GEDC	or DPIRD led or funded programs e	tc.
i.e. past collaboration with GLDC	or brind led or funded programs e	icc.
Project Milestones		
the delivery date for each key	d briefly describe how your proj milestone taking into considera nese in chronological order. Add	ation the overall timeframe of
A 'milestone' is defined as the Examples might be:	key activities your project will	deliver or tangibly achieve.
Conduct research onInvestigate		
Develop products or resorted	urces	
 Create alliances/ partners 	•	
Establish production meth		
 Identify, purchase and ins 	stall	
For complex projects, applicar section below (i.e. Gantt Chart	nts should attach a separate pro t).	pject timeline in the upload
Project Milestone	Description	Target Completion Date
	•	
Please upload a detailed p	roject timeline for complex	projects:
Account a me.		
Please attach document extracts	of relevant sections, instead of larg	ge or lengthy documents.

Project Budget

* indicates a required field

Demonstration of financial commitment and collaboration to deliver the project. Applicants should outline their cash contributions, leveraged funding and local content outcomes. This section is weighted at 20% of the total assessment criteria.

Breakdown of Budget

Project Cash

Please detail project items to be funded through **cash** contributions.

Important notes:

- As stated in the Guidelines, business applicants require a minimum 50% of the total project cost as the recipient cash contribution.
- Projects requesting more than \$50,000 REDs funding should include audit costs in the budget table.
- Please attach quotes for budget line items to justify funding requests. If funding has been secured from other sources, please attach written evidence.

Expenditur Items	reREDs Grant (\$)	Cash Co-	Other Funding onSources (\$	Name of Other Funding Source/s	Other Funding Confirmed?	Attachments
i.e. salaries, travel, operating	Excluding GST	Excluding GST.	Excluding GST.			ie. quotes and letters of support
	\$	\$	\$			
	\$	\$	\$			
	\$	\$	\$			

Total Project Budget

This section is **AUTO-CALCULATED** from the above tables. Please review this section to ensure the amounts listed are correct.

Grant Amount Request (ex GST)	Recipient Cash Contribution (ex GST)	Leveraged Funding from Other Sources (ex GST)	_
The total financial support you are	The total cash amount that you will be	The total cash contribution from other	
requesting. The	contributing to the	sources.	
maximum request is \$250,000.	project. Minimum amount for business		
This number/amount is	applicants is 50% of total		
calculated. \$	project cost. \$	<u> </u> \$	\$

Ar	e you	able to cover any additional costs incurred in delivering your project	t? *
	Yes	□ No	
ie.	Cost of	f construction increases, part funding (REDs and other sources), etc	

Detail how the applicant's cash co-contribution is sourced *							
ie. savings, cash res	serves, bank loan						
Provide details (funding period:	of how operating	and maintainand	ce costs will be	met beyond the			
ranang periodi							
	Describe how the planned outcomes of the project will be sustained. This should consider financial and non-financial aspects. You may be required to demonstrate sustainability as part of the Grant Agreement.						
Partnerships a	and Collaborati	on (if applicab	le)				
Stakeholder Eng	gagement (
Provide the name	nes and details o	f local stakeholde	ers and their le	vel of support for			
Are you partnering with any other businesses or organisations to deliver your project or share the benefits? If so, please provide details.							
	itions (non-cash)		•••				
Contact details	Role and/or capabilities,	es in the table below Estimated Value (\$)		Letters of support			
		\$					
		\$					
Pre-existing or previous grant funding							
Industries and F		t funding from the ment (DPIRD) or s? * O No					

If yes, please provide details of the grant funding below.

Grant Name	Year	Funding Source	Amount (\$)
			\$
			\$

Local Content

* indicates a required field

Local content for the purposes of this RED Grant Application refers to within the Goldfields-Esperance region or within 200km of the project delivery location.

Estimate the percent (%) of the total project to be expended on local content. *

Must be a number and no more than 100.

Please select and explain how your project meets the local content objectives of: □ Build the capability of local suppliers, and deliver opportunities for regional businesses to supply items/services for the project; □ Increase regional employment and regional business participation through subcontractors, suppliers, apprenticeships and traineeships; □ Support emerging or new industries, and promote local industry/businesses in the region;			
\square Benefit the regional economy through any other identifiable means.			
Please explain how you meet the selected local content objectives:			
Must be at least 200 characters.			

Organisational Capacity and Governance

* indicates a required field

Your project must demonstrate governance and organisational capacity to deliver the project. Applicants should demonstrate good governance structure, project management experience, risk identification and sustainability of the project within the application. This section is weighted at 20% of the total assessment criteria.

Capability and Governance

Please provide documentation that demonstrates organisational capability and governance.

You may consider providing the following:

- Annual Report
- Strategic Plan
- Governance Structure
- Other publications / information (i.e. editorials, social media posts / pages etc).

Attach a file:								
Participating Pers	onnel							
Please identify the org of the project.	anisations personnel th	at will be involved or en	gaged in the delivery					
		ons, skills and experienc is managed responsibly						
Name	Role in Project	Organisation and Position	Qualifications, Experience and Skills					
Project Planning a	and Approvals							
	to start within six to							
○ Yes		○ No						
Please explain the planning undertaken so far to progress the project (ie.								
feasibility study, project plan, business plan, cash flow). *								
Upload any planning documents (if applicable)								
Attach a file:								

Has necessary approvals been obtained?

Please provide details of any approvals required to implement the project (ie. feasibility studies, research documents, lease agreements, land ownership, licensing, concept designs, planning, permits, Aboriginal heritage, and environmental approvals, etc).

Projects without necessary development approvals or other necessary third party agreements in place must clearly demonstrate support for the project from relevant parties and an immediate pathway to securing these approvals or agreements within the early stages of funding time frames.

 . 5.	Attach document (if applicable)

Risk Assessment

Please complete the risk assessment table below, or attach a copy of your Risk Management Plan.

Identify the risks associated with the project (that the applicant can reasonably control or influence) and include issues that may prevent the project progressing, or that may hinder the achievement of the stated project outputs/outcomes being achieved. Consider and explain the risk mitigation strategies which will minimise the effects of each stated risk. The focus of this section should cover the full lifecycle of the project and "post" funding risks such as operation and maintenance requirements.

Risk Probability Matrix:

- Low Unlikely to occur during the project period and with little impact on the project
- Medium Possibility of occurrence and with some impact on the project
- High Very likely to occur during the project period and potentially impacting heavily

Risk Description	Risk Probability (low, medium, high)	Management Strategy
If applicable, attach a Attach a file:	separate detailed risk assessi	ment
Complete the risk assessme	ent table above or attach a copy of yo	our Risk Management Plan
complete the risk assessine	the table above of attach a copy of yo	ar Kisk Hanagement Ham.
Provide a summary as	sessment of market condition	s in relation to your project. *
		, ,
ie. research on market gaps	s, market size, estimation of new or in	icreased sales
Describe any major co	mpetitors to your business or	nlanned project? *
Describe any major co	inpetitors to your business or	plained project:

ie. other organisations undertaking similar activities

Financial Viability and Compliance

* indicates a required field

Audit

If the project is over \$50,000, it will require an Independent Auditor. List the name of the organisation that will complete the financial audit for this project:

Note: Audit costs must be included in the budget and the financial audit should be undertaken by a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the National Institute of Accountants and independent from the Grantee/Applicant.

Organisational Financial Information

To enable the Commission to undertake a financial viability assessment of the organisation, please upload the following financial information, for the project organisation:

- 1.Audited Financial Statements for the last two (2) years
- 2.Current year-to-date financial information (income and expenditure statement and/or balance sheets).

Financial Information Upload Attach a file:
If you are unable to provide the above, please outline reasons below.
Liabilities
Please note you may be required to provide documentation upon request relating to the following.
Please indicate if any of the following apply: * ☐ The applicant or any of its senior office bearers have been involved in any litigation or prosecution in the past three (3) years ☐ The applicant or any of its senior office bearers have been involved with any business failure including liquididation, voluntary administration or receivership ☐ Have any significant financial matter which may impact on the ability of the applicant to deliver the project (past, present or future) ☐ Have any future commitments or contingent liabilities that might materially affect the applicant in the delivery of this project or performance of the activity ☐ The applicant has, at any time, been found in default of its creditors ☐ Confirm none of the above apply

Please provide further details or comments relating to your answer above
Attachments and Declaration
* indicates a required field
Application Checklist
I have:
Read the Guidelines and I meet the eligibility criteria Contacted the GEDC to discuss the project Provided a copy of my Trust Deed (if applicable), and understand provisions are entered into the RED Grant Agreement should my application be successful Provided a copy of the Incorporation Certificate (if applicable) Ensured my cash contribution meets the minimum requirement (Business applicants should demonstrate a minimum of 50% of the requested grant funding) Provided a copy of my organisation's financial statements for the last two (2) years Provided quotes for budget line items to justify funding request(s) Provided written evidence on collaboration and/or contributions from other sources (if applicable) Ensured audit costs are included in the budget and the nominated Auditor is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the National Institute of Accountants, independent from the Grantee
Attachments
If applicable, please attach any additional supporting material for the application Attach a file:
Please upload document extracts of relevant sections, instead of large or lengthy documents.
Declaration

This section must be completed by an appropriate authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this form).

I certify to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant is successful, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I do hereby declare that all the information supplied in this application form is, to the best of my knowledge, accurate and complete, that i have read and accepted the requirements of the Guidelines and that the Regional Development Commission will be notified of any

change to application		mation su	upplied or any cir	cumstanc	es arising th	at may affect this
-			gree to all of the	above ded	clarations an	d confirm all of the above
	Authoris					
Title	First Nam	ie	Last Name			
	ata.					
Position	*					
Please pr	int the RE I	Ds Gran	t Declaration F	orm found	d here and u	pload it below.
The Decla		m is to b				ef Executive Officer /
*						
Attach a f	file:					
Feedba	ck					
Thank yo	u for apply	ing for th	ne RED Grant Pro	gram.		
-	oack you h y apprecia		ne application pro	ocess or h	ow we prom	ote these grants would
			t this grant pro			
□ Email	from the G	SEDC	☐ DPIRD Web	site		egional visit (workshop in location)
□ GEDC	Website		□ Newspaper		☐ Ot	
☐ Shared	d on social	media	☐ Enewslette	r from the	GEDC	
How eas	-	s form t) Easy	o fill out? ○ Neut	ral	Difficult	Very Difficult

Before you submit...

Feedback on application process (including this form) - how can we improve?

You have reached the end of the Goldfields-Esperance RED Grant application form. We recommend you check your application carefully and upload all relevant information before submitting. Please click [**Next Page**] to review your information and the [**Submit**] to submit this application.